

## MANAGE EVERY **THING** IN YOUR BUSINESS.

M-Files helps enterprises find, share, and secure documents and information. Even in highly regulated industries.



ACCOUNTS PAYABLE



CONTRACTS (CLM)



DOCUMENT MANAGEMENT



HUMAN RESOURCES



INVOICE PROCESSING



QUALITY & COMPLIANCE



PROJECT MANAGEMENT



RECORDS MANAGEMENT



SALES AUTOMATION



TRAINING & DEVELOPMENT

## FIND INFORMATION FAST

Sometimes finding the right document when you need it seems impossible. Where was that file saved? Who edited it last? **What if it didn't matter?**

M-Files organizes everything based on what it is, so you never have to remember where it's saved or which version is the right one.



## ADAPTS TO YOUR EVOLVING NEEDS

M-Files integrates with numerous business applications (like CRM & ERP) to deliver the functionality and flexibility you need now and in the future.

## EASY TO USE

M-Files enterprise information management solutions eliminate information silos and provide immediate access to the right content from any core business system and device.



## GET UP AND RUNNING IN WEEKS, NOT MONTHS

M-Files comes with all the powerful features businesses need, without a highly complex deployment phase.

## FLEXIBLE DEPLOYMENT

Business is no longer confined to the office, so why should your data be? M-Files allows you to securely share information on-premises, in the cloud, or a hybrid deployment.

## MANAGE INFORMATION OVERLOAD



90% of the data that exists was created in the past 2 years. **Is your business prepared to handle all of that data?**

Store everything. Find it instantly.  
Access it everywhere.

## PROTECT CONFIDENTIAL INFORMATION

It's important to keep your content safe while maintaining access.  
Easily set permissions and automate data security.



## ELIMINATE INFORMATION SILOS

When information is fragmented into different systems it's difficult to access and combine data. Connecting all of your existing systems (like CRM or ERP) with all of your stuff (like documents, projects, cases and other information) should be seamless.



## SHARING & COLLABORATING

Sharing documents in M-Files is as easy as a right click. Whether you need to share documents outside your organization or collaborate with colleagues, M-Files keeps everything streamlined and organized.



## EMAIL BLACK HOLES

Don't let information get trapped in emails! M-Files integrates with Outlook. Smart Folders know exactly what documents are & to whom they relate.



## DOCUMENT PROCESSING

M-Files' automated workflows streamline common business processes so you can stay productive and compliant. It's simple, quick, and built into M-Files.



## COMPLIANCE & REGULATION

M-Files has built-in content and process management capabilities. Organize, manage, and track every document, process, and task with ease.



## PEOPLE LIKE USING M-FILES

The biggest challenge of deploying a new system is getting everyone to use it. With M-Files, user adoption is never a problem because it's intuitive, accessible from all programs you use, and it just works.

